

# Your new joiner checklist

This is an interactive checklist, it's easy to navigate, just use the slider to monitor and guide your progress.

Click here  
to Start

<p>1</p>	<p>Visit futurefocus and take a look at the tools and guides available.</p>		
<p>2</p>	<p>Log in to My Pension and check all my details are correct. Update my personal details.</p>		
<p>3</p>	<p>Complete the My Beneficiaries selection on My Pension to make sure the Trustees know my wishes for my death in service benefits.</p>		
<p>4</p>	<p>Work out a savings target and pension contribution that's right for me and then update my contribution in My Choice.</p>		
<p>5</p>	<p>Check I'm happy with my investment choice.</p>		
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CHECKLIST

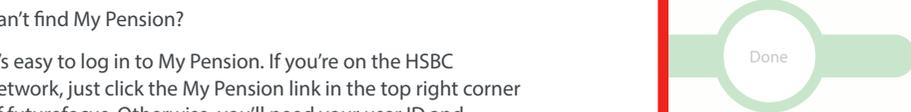
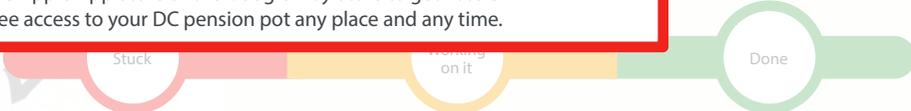
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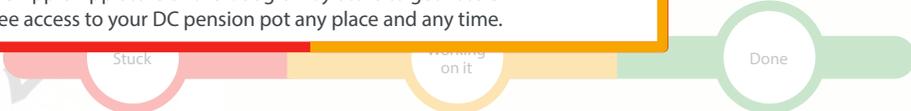
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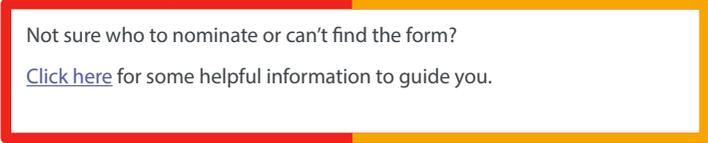
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When you join, we automatically invest your DC pension pot in the default invest option. This is the Flexible Income Strategy. This investment option is designed for members who plan to take a flexible income at retirement, spreading the amount and timing of withdrawals from their DC pension pot. If you don't think that's the right option for you, there are other choices available. Click [here](#) to find out more about the investment options available to you.

If you want to choose a different investment option, it's easy to update your investment choice, just login to My Pension and click "My investment change process".

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2	Log in to My Pension and check all my details are correct. Update my personal email and email preferences.		Make sure you keep us updated if any of your details change.
3	Complete a My Beneficiaries form to make sure the Trustees know my wishes for my death in service benefits.		Make sure you update your form if your circumstances change, for example, if you get married or have children.
4	Work out a savings target and contribution that's right for me and then update my contribution in My Choice.		Make sure you visit My Pension to check that you're DC pension pot is on track every year.
5	Check I'm happy with my investment choice.		You don't need to update your investment choice every year but if you've chosen the Freechoice option, you should log in to My Pension regularly to keep track of how your investment choices are performing.
6	Think about the right retirement age for me and then update my Target Retirement Age.		Make sure you keep your Target Retirement Age updated if your plans change.



Finish